



DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY  
ACQUISITION LOGISTICS AND TECHNOLOGY  
103 ARMY PENTAGON  
WASHINGTON DC 20310-0103

03 MAY 2002



REPLY TO  
ATTENTION OF

SAAL-PR

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Acquisition and Logistics Excellence (A&LE) Week 2002

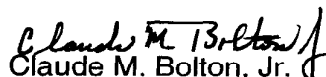
The Under Secretary of Defense (Acquisition, Technology and Logistics) (USD(AT&L)) has issued guidance regarding A&LE Week for 2002 (enclosure). This guidance from Mr. Aldridge delegates to each Service, Agency, and Organization the authority to plan, schedule, and conduct its own A&LE activities this year to focus on acquisition and logistics excellence, to share implementation successes and challenges, and to determine how best to apply the successes to organizational missions.

I endorse Mr. Aldridge's initiative, and I ask that, prior to the end of Fiscal Year 2002 (FY02), your Army Acquisition and Logistics organizations schedule time to cease normal operations for one day and conduct acquisition and logistics information and training activities. I delegate to each of you the latitude to schedule and design your own activities consistent with your mission needs, with the provision that you incorporate the theme of your organization's specific role in the Army's Transformation into your activities.

The Army will support your efforts by providing a video CD with a menu of presentation options that will allow organizations to "meet" the new Assistant Secretary of the Army (Acquisition, Logistics and Technology) leadership team and become familiar with leaders' strategic goals and priorities. You will be able to select topics of interest from this video to support your A&LE activities. In addition, the Office of the USD(AT&L) plans to produce a video for your use that will feature Mr. Aldridge. Also, the Defense Acquisition University's Continuous Learning Center (CLC) website (<http://clc.dau.mil/>) currently has 29 courses to provide relevant acquisition and logistics training. Several more web-based courses will be added to the CLC menu before the end of FY02.

I request that you provide the date you plan to hold your A&LE events, your theme or focus for the day, and your role in the Army's Transformation. I would like to participate in your activities as my schedule permits and will encourage my leadership team to participate as well. Please provide your organization's A&LE plans, and

coordinate any requests for speakers with Ms. Melissa Pittard, commercial 703-681-9141, DSN 761-9141, [melissa.pittard@saalt.army.mil](mailto:melissa.pittard@saalt.army.mil); or Ms. Monti Jagers, commercial 703-681-7571, DSN 761-7571, [monteze.jagers@saalt.army.mil](mailto:monteze.jagers@saalt.army.mil).



Claude M. Bolton, Jr.  
Assistant Secretary of the Army  
(Acquisition, Logistics and Technology)

Enclosure

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U.S. Army Forces Command, ATTN: AFCG, Fort McPherson, GA 30330-1062  
U.S. Army Medical Command, 2050 Worth Road, Fort Sam Houston, TX 78234-5069  
U.S. Army Intelligence & Security Command, ATTN: IACG, 8825 Beulah Street,  
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22060-5506  
U.S. Army Military District of Washington, Fort Lesley J. McNair, Washington, DC  
20319-5058  
Military Traffic Management Command, ATTN: MTCG, Hoffman Building II,  
200 Stovall Street, Alexandria, VA 22332-5000  
U.S. Army Space and Missile Defense Command, P.O. Box 15280, Arlington, VA  
22215-0280  
U.S. Army Training and Doctrine Command, ATTN: ATCG, Fort Monroe, VA  
23651-5000  
Eighth United States Army, Unit 15236, APO AP 96205-0009  
U.S. Army, Pacific, ATTN: APCG, Fort Shafter, HI 96858-5100  
U.S. Army South, ATTN: SOCG, Fort Buchanan, PR 00934  
U.S. Army Corps of Engineers, ATTN: CECG, 441G Street, NW, Washington, DC  
20314-1000  
U.S. Army Special Operations Command, ATTN: AOCG, Fort Bragg, NC 28310

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35807-3801  
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Aviation, ATTN: SFAE-AV, Redstone Arsenal, AL 35898  
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ACQUISITION AND  
TECHNOLOGY

THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3010

08 MAR 2002

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARY OF DEFENSE (COMPTROLLER)  
UNDER SECRETARY OF DEFENSE (PERSONNEL AND  
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GENERAL COUNSEL OF THE DEPARTMENT OF  
DEFENSE  
INSPECTOR GENERAL OF THE DEPARTMENT OF  
DEFENSE  
DIRECTOR OF OPERATIONAL TEST AND EVALUATION  
DIRECTORS OF DEFENSE AGENCIES

SUBJECT: Acquisition and Logistics Excellence Week

For the past six years, we have highlighted acquisition excellence initiatives through special activities, including Acquisition and Logistics Excellence Week. The emphasis that these activities placed on Department of Defense and industry initiatives to change business as usual yielded excellent results. Acquisition and Logistics Excellence (A&LE) Week has been institutionalized throughout the Department.

In light of these successes, I have decided that instead of a DoD-wide A&LE Week, each Service, Agency and organization should select a time during the year to focus on acquisition and logistics excellence to share implementation successes and challenges, and to determine how best these successes can be applied to their respective missions. Your organization should design their own activities. Those activities may include: case studies, discussion of lessons learned, panels, speeches, classes, simulations, etc. The Defense Acquisition University will support your efforts within their available resources by conducting training at the new or expanded campuses located where the highest population of our DoD-wide Acquisition, Technology and Logistics workforce resides (i.e., Ft. Belvoir, Wright-Patterson, Pax River, Huntsville and San Diego). As we work as a team, we should train as a team to accelerate implementation of our acquisition and logistics initiatives.



Traditionally, the David Packard Excellence in Acquisition Team Awards were presented during the Kick-off Ceremony for A&LE Week activities. Although I will not be conducting a formal DoD A&LE Week Kick-off event, I am very committed to recognizing and rewarding our top performing teams for acquisition excellence in the Department. Therefore, I will hold a separate David Packard Awards ceremony to present these awards in the June time frame that will include the senior leadership in the Department. This time frame may be a good point for initiation for your own A&LE Week activities.

We are making good progress in acquisition and logistics excellence but much still needs to be done. I encourage your organizations to embrace business transformation by accelerating implementation of our many acquisition initiatives to ensure we are all working to provide affordable capability to our warfighters more quickly.



E.C. Aldridge, Jr.